

**Information Network of Kansas
Board Meeting
May 7, 2009**

The May 7, 2009 meeting was held at the KDOT Office, 700 SW Harrison, 2nd Floor, Topeka, KS 66603. At 10:00 a.m. Chairman Dunham called the meeting to order.

The following Board members and proxy were present: Stan Ahlerich, Gary Centlivre, Cynthia Dunham, Duncan Friend, Travis Rozean, Kathy Sachs, Dennis Slimmer and Dan Yunk. Others present were: Jim Hollingsworth, INK Executive Director; Phil Elwood, INK General Counsel; Lisa Counts, Shane Myers, DiAnna Wages and Michael Cook, Kansas Information Consortium (KIC); Dan Korber, Kansas, Inc.; Loren Westerdale, DISC

Approval of Minutes

Dunham referred to the minutes of the April 2, 2009 meeting and requested corrections.

A motion was made by Slimmer to approve the April 2, 2009 minutes. Seconded by Ahlerich. Motion carried.

Treasurer's Report

Hollingsworth provided the Board with an overview of the INK Financials for the periods ending February 28, 2009 and March 31, 2009. Hollingsworth noted future financial reports would be in the new format only.

Hollingsworth noted the inclusion of new liability account 303 within the financial report and no other major anomalies within the report.

At 10:04 a.m. Sachs joined the meeting.

A motion was made by Yunk to accept the INK Financials for the periods ending February 28, 2009 and March 31, 2009. Seconded by Sachs. Motion carried.

Executive Director Report

Hollingsworth provided the Board with the Executive Director Report, requesting any questions or clarifications.

Hollingsworth noted the Kansas PKI continued to move forward with the installation of the locally hosted solution being complete. This provides Kansas with the ability to customize enrollment pages to align with the common look and feel of state government and allows Kansas PKI certificate holders to be bridged with federal entities, meaning Kansas certificates can be accepted by federal entities as valid electronic identification.

Hollingsworth noted the Kansas Business Center (KBC) Steering Committee had met to discuss current status and next steps. The Committee discussed tracing transactions through government agencies to identify redundancy and identify efficiency through data sharing or access.

Hollingsworth provided an update on grants, noting the Educational Communications Center project would be completed during June 2009.

Friend requested clarification regarding the grants process and funding levels. Hollingsworth noted the Board has two grant cycles – June and December, and the Board had already committed funds for the June 2009 cycle. The Board recommended the Executive Director notify potential applicants that no funding would be available for the June 2009 cycle on the INK website to minimize false expectations.

A motion was made by Yunk to accept the Executive Director report for May 2009. Seconded by Slimmer. Motion carried.

Network Manager Report

Counts provided the Board with an overview of the Network Manager Report, requesting any questions or clarifications.

Counts noted Kansas.gov had made several modifications to the portal regarding the new governor.

Counts noted planning had continued for the Recovery Fund Tracking website, with objectives to determine what grants are available, how much has been spent against each grant to date, and what accomplishments have been made as a result of the grants. Counts noted the first report was due in July 2009.

Counts noted Kansas.gov had met with individuals from the Kansas Contractors Association, Associate General Contractors of Kansas and Kansas Ready Mixed Concrete Association regarding the development of a State Construction Registry, which has been successful in Utah.

Slimmer requested clarification regarding outcomes. Counts noted further discussions are scheduled during May 2009 with the idea of the associations proposing legislation during the 2010 Session, although Counts cautioned the process was still in its beginning stages.

Counts noted Kansas.gov had participated in the PKI local hosting implementation meetings with the Department of Revenue, Secretary of State and VeriSign to outline and define new processes.

Counts noted Kansas.gov had made progress against the implementation of KanSite (Kansas.gov Content Management System).

Counts noted Kansas.gov had recently hired a new Project Manager and Technical Analyst.

Counts noted there were no Service Requests or Contracts for the Board to review for April 2009.

Centlivre requested Board discussion regarding portal service levels, noting the Department of Revenue had concerns with the performance and reporting of Kansas.gov on several applications. Discussion ensued.

Hollingsworth noted several reports are provided by Kansas.gov to the Executive Director on a regular basis, and these could be provided to the Board. Counts noted Kansas.gov was aware of the situation and working to address the issues.

The Board expressed concern with the deployment dates listed for the Applications in Development and Project Change Requests outlined in the Network Manager Report. Discussion ensued. Counts noted there are several methods to set deployment dates and issues may arise during the process which impact meeting these deadlines. Hollingsworth noted the INK Business Plan also provided a mechanism to monitor Kansas.gov's performance and expectations.

The Board expressed concern with these issues rising to the Board level, noting the importance of communicating and addressing the needs and expectations of Kansas.gov customers. Dunham directed the Network Manager to continue to work to address these issues and provide the Board with more in-depth information regarding Kansas.gov's communication, performance and expectations at the next meeting.

Counts provided an update regarding the Kansas Bureau of Investigation (KBI) discussion regarding the pricing change with the Criminal History check application. Counts noted the Director of the KBI was not willing to meet in regards to the pricing change and requested the Board's direction. Hollingsworth noted the KBI's proposal was counterintuitive to INK's mission. Hollingsworth recommended a letter be drafted from the INK Board Chair noting the proposed solution by KBI was not acceptable to the Board and requested a meeting with the KBI Director to discuss potential solutions.

A motion was made by Ahlerich to draft a letter from the INK Board Chair to express the INK Board's concern with the KBI's pricing change proposal and to request a meeting between the INK Executive Director, Kansas.gov Network Manager and the KBI Director and other agency officials to discuss potential solutions. Seconded by Rozean. Motion carried.

The Board recognized Moore for her service to the INK Board.

Executive Session – Consultation with Counsel on Contractual Matters

At 11:49 a.m. Yunk moved that the open meeting of the Information Network of Kansas be recessed for a closed, executive meeting pursuant to Joint Rule 5 of the Joint Rules of the Senate and House of Representatives and subsection (b) (13) of KSA 2000 Supp. 75-4319, as amended by Section 2 of Chapter 190 of the 2001 Session Laws of Kansas, for the purpose of consulting with Counsel to discuss contract issues related to the attorney-client privilege. No binding action shall be taken during closed or executive recesses and that the Information Network of Kansas resume the open meeting in this room, 2nd Floor of the KDOT offices at 12:17 p.m., and that this motion, if adopted, be recorded in the minutes of the Information Network of Kansas and be maintained as a part of the permanent records of the Board. Seconded by Ahlerich. Dunham requested the INK Executive Director, INK Counsel and Westerdale remain present for Executive Session. Motion carried.

At 12:17pm, the Board resumed the open meeting.

Sachs moved that the working group embrace the concept of allowing KIC to move the INK data center, if and only if, KIC has provided and demonstrated the recoverability of the portal per our current contract. Seconded by Centlivre. Motion passed.

Other Business

A motion was made by Yunk to move the Executive Session – Executive Director Review to the June 2009 meeting. Seconded by Slimmer. Motion carried.

Yunk requested the Board consider moving back to a Consent Agenda for future meetings to provide more time for priority issues.

Adjourn

With no further business, at 12:28 p.m., Dunham requested a motion to adjourn the meeting. A motion was made by Ahlerich to adjourn the meeting. Seconded by Centlivre. Motion carried.

Respectfully submitted

Stan Ahlerich
Secretary

